



Metropolitan Organization to Counter Sexual Assault

Job Title: **Part-time Temporary Education & Outreach Specialist**  
FLSA Status: Non-exempt  
Department: Education  
Reports to: Coordinator of Education & Outreach

Since 1975 Metropolitan Organization to Counter Sexual Assault (MOCSA) has been an essential part of the Kansas City metro. Our mission to improve the lives of those impacted by sexual abuse and assault, and to prevent sexual violence in our community. MOCSA is seeking a community educator to join our dynamic organization of diverse, dedicated and innovative individuals.

## **SUMMARY**

Provide sexual violence education and outreach programming to the community.

## **JOB OBJECTIVES**

### **I. Education**

- a. Facilitate sexual assault and sexual abuse education and prevention programs to youth and adult community members.
- b. Inform victims of sexual violence of their rights and services available to them.
- c. Perform outreach activities through contact with community partners.
- d. Represent MOCSA at community events and meetings.
- e. Assist with program development, evaluation, data collection, and grant reporting.

### **II. Local Travel**

- a. Travel throughout the Kansas City metropolitan area and have some evening and weekend availability to perform education and outreach services.

The responsibilities described represent the primary responsibilities of the job. Other responsibilities may be assigned by the supervisor as warranted by business needs. The incumbent is expected to do all assigned responsibilities.

## **KNOWLEDGE/SKILLS/LICENSURE/CERTIFICATION**

### **Minimum Qualifications**

The position requires a Bachelor's Degree in public health, social work, or related field or six years of equivalent work experience in community education and/or outreach. Demonstrated skills and experience in public speaking.

### **Preferred Qualifications**

Previous training in sexual abuse or sexual assault. Experience in crisis intervention, working with youth, community building, and outreach/networking skills. Experience with curriculum development, social media/marketing, and audio-visual technology. Fluency in Spanish.

## **PHYSICAL AND MENTAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Physical Demands**

Work is typically performed in an office environment. While performing the duties of this job, employees are regularly required to sit, walk and stand; talk or hear, both in person and by telephone; use hands repetitively to finger, handle, feel or operate standard office equipment; reach with hands and arms; and lift up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision and the ability to adjust focus.

### **Mental Demands**

While performing the duties of this job, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve non-routine and complex problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or skills; perform highly detailed work on multiple, concurrent tasks; work under intensive deadlines with frequent interruptions; and interact with faculty, staff, administration, funders, and others encountered in the course of work.

## **BENEFITS**

MOCSA is an Equal Opportunity Employer committed to creating and supporting a diverse staff.

This position will work 20 hours per week on average with an hourly rate of \$17.55.

### **APPLICATION INSTRUCTIONS**

Please send cover letter, resume and salary requirements to [info@mocsa.org](mailto:info@mocsa.org) or by fax to (816) 931-4532. **Please, no phone calls.**